





KDOL Safety & Health Conference 2019

Denise Cundiff, Cox Machine

# Establishing Processes to Manage Your Safety & Health Program





# Enhancing Your Program



Evaluate Each Step of the Way 







# Change is Not Easy

Beating Your Head Against The Wall





# Start with the Basics

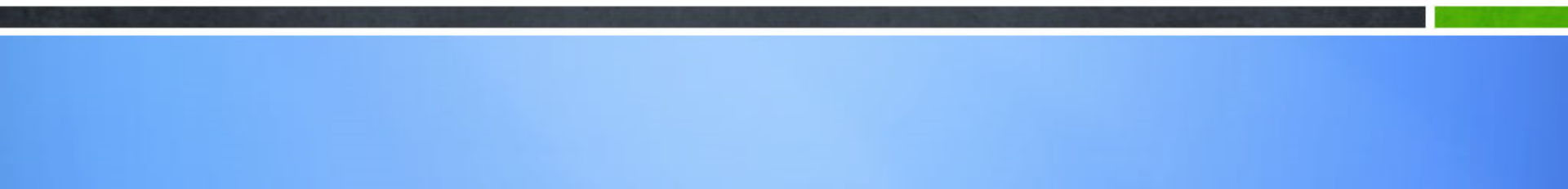
Policy, Training, Evaluation & Corrective Action





It's not just about reinventing, but strengthening

# Use What You Have





# Getting Started

## Policy

- Review
- Align
- Adjust

## Training

- Effective
- All Inclusive
- Document

## Evaluation

- Schedule
- Reporting Method
- Abatement

## Corrective Action

- Identify
- Employee Involvement
- Sustainability



# Policy - Hazard Communication

## Safety Data Sheets

To Add, Replace or Delete Documents  
Save/Copy, Overwrite, or Remove from the following Directory:  
\\cmi-intranet\ltxampp\ltdocs\msds\data repository  
Format: Document Title - YYYY-MM-DD.PDF

### AIR-F

#### Precautionary St

Avoid heat, sparks,

Avoid contact with:

Wash thoroughly af

Use adequate vent

#### First Aid

Manufacturer: F

Emergency Cont

#### Precautionary St

Avoid contact with:

Use with adequate

Avoid heat, sparks,

Manufacturer: V

Emergency Cont

### ODO

#### Precautionary St

Avoid heat, sparks,

Avoid contact with:

Do not breathe vap

Use adequate vent

Manufacturer: A

Emergency Cont

[BACK]

	Date	Safety Data Sheet Title (Click to View)	FileDate	WP	HP	AD	AS	CO	HT
1	2015-05-19	100% Silicone Window & Door White	2017-06-29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	2016-12-15	16-2000Q	2017-07-25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	2007-02-14	264 MOR Sheet GT Midwest-Harper	2016-12-14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	2015-02-09	35% Liquid Calcium Chloride Snow & Ice Melter	2018-11-13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	2019-02-19	3M Aerospace Sealant AC-770 B-2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	2015-10-09	3M Aerospace Sealant AC-770 B-2	2016-11-30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	2015-02-03	3M Aerospace Sealant AC-770 B-2 Base	2017-06-27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	2015-02-13	3M Aerospace Sealant AC-770 B-2 Catalyst	2017-06-27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	7-4-12.pdf	3M Bondo Lightweight Body Filler -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	2014-08-20	3M Dual Lock	2015-06-11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	2015-01-23	3M Edge Sealer 3950	2015-06-11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	2018-05-21	3M Scotch-Weld Epoxy Adhesive EC-2216 BA Gray, Part B	2019-04-08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	2015-01-27	3M Scotch-Weld Epoxy Adhesive EC-3333 B-A Part B	2017-08-15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	2015-01-29	3M Scotch-Weld Urethane Adhesive EC-3532 B-A Part B	2017-06-27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	2015-04-16	3M Scotch Weld Hot Melt Adhesive	2015-07-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	2018-08-24	3M Weld-Thru Coating II, PN 05917	2019-04-08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	8-7-25.pdf	3M™ High Performance Rubber and Gasket Adhesive 1300 -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	8-6-29.pdf	3M™ High Performance Rubber and Gasket Adhesive 1300L -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	07-5-8.pdf	3M™ Scotch-Weld Epoxy Adhesive 2216 BA Gray -	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	8-5-21.pdf	3M™ Scotch-Weld™ Epoxy Adhesive EC-3333 -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	8-5-21.pdf	3M™ Scotch-Weld™ Hot Melt Adhesive 3792LM AE, 3792LM -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22	-2018-5-21	3M™ Scotch-Weld™ Instant Adhesive CA8 Clea	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	8-5-18.pdf	3M™ Scotch-Weld™ Neoprene High Performance Contact Adhesive EC-1357 Grey-Green -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	8-5-21.pdf	3M™ Scotch-Weld™ Neoprene High Performance Contact Adhesive EC-1357 Grey-Green -2	2019-03-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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# Training

Start	Home	Training	Employees	Schedule	Reports	Setup
<a href="#">Training Classes</a>   <a href="#">Training Programs</a>   <a href="#">Trainers</a>   <a href="#">Program Completion</a>						
Edit Program: FCSK- Countersink [Delete] [Cancel/Back]						
Dept	Prog Type	Prog	Description			
Prod Hpr	Qualification	FCSK	FCSK- Countersink			
<input type="button" value="Save"/>						
<b>Required Training</b>						
Dept	Training	Description	Time (min)	Type		
1	Prod Hpr	Std Wk 6204 Conventional Machining (ACNV) Operation	30	IL	(Remove)	
2	Prod Hpr	Std Wk 6212 Corrosion Prevention	30	IL	(Remove)	
3	Prod Hpr	Std Wk 6213 Harper Under Quantity Jobs	30	IL	(Remove)	
4	Prod Hpr	Std Wk 6220 Harper Debur Guidelines	30	IL	(Remove)	
5	Prod Hpr	Std Wk 6321 351-4075-803 Turkey Feather Assembly Procedure	30	IL	(Remove)	
6	Prod Hpr	Std Wk 6322 Order or Part Scrap Instructions	30	IL	(Remove)	
7	Prod	SOP 0850 Presentation	30	IL	(Remove)	
8	Prod	SOP 0862 Control of Nonconforming Outputs	30	IL	(Remove)	
9	Prod	SOP 0863 Foreign Object Damage (FOD) Prevention	30	IL	(Remove)	
10	Prod	Std Wk 6001 Operating GUI System	30	IL	(Remove)	
11	Prod	Std Wk 6002 Reading Work Center Status	30	IL	(Remove)	
12	Prod	Std Wk 6003 Dont Panic Icon	30	IL	(Remove)	
13	Prod	Std Wk 6006 Electronic Buyoff Operation & Test Input via GUI/Manual	30	IL	(Remove)	
14	Prod	Std Wk 6007 De-burr Guidelines	30	IL	(Remove)	
15	Quality	WI 8100 Control of Electronic Work Orders - Production Processes	30	IL	(Remove)	
16	Quality	WI 8801 Solvent Cleaning	30	IL	(Remove)	
17	Quality	WI 8706 Control of Nonconforming Product	30	IL	(Remove)	
	Qual FCSK	FCSK- Countersink Safety Program			(Remove)	
	Safety	Qual ASGT (ASGT) Annual Safety Classroom Training				
18	Safety	SOP 0700 Safety and Health Management Program	30	RI		
19	Safety	SOP 0703 Emergency Action Plan	30	RI		
20	Safety	SOP 0704 Bloodborne Pathogens	30	RI		
21	Safety	SOP 0705 Hazard Communication	30	RI		
22	Safety	SOP 0707 Electrical	30	RI		
23	Safety	SOP 0708 Control of Hazardous Energy Lockout Tagout	30	RI		
	Safety	Qual PJHA (PJHA) Production General JHA Review				
24	Safety	JHA 0002 Angle Grinder	30	RI		
25	Safety	JHA 0003 Bandsaw	30	RI		
26	Safety	JHA 0004 Belt Sander	30	RI		
27	Safety	JHA 0005 Bench Grinder	30	RI		
28	Safety	JHA 0006 Breaking Down Boxes	30	RI		
29	Safety	JHA 0007 Changing Compressed Gas Cylinders	30	RI		
30	Safety	JHA 0008 Chop Saw	30	RI		
31	Safety	JHA 0011 Cleaning Up Blood	30	RI		
32	Safety	JHA 0013 Cold Saw	30	RI		
33	Safety	JHA 0015 Floor Sweeper and Cleaner	30	RI		
34	Safety	JHA 0017 Housekeep	30	RI		
35	Safety	JHA 0018 Ice and Snow Removal	30	RI		
36	Safety	JHA 0020 Drill Press	30	RI		
37	Safety	JHA 0021 Ladder Safety	30	RI		
38	Safety	JHA 0023 Pallet Jack Electric	30	RI		
39	Safety	JHA 0024 Pallet Jack Hydraulic Manual	30	RI		
40	Safety	JHA 0026 Hand and Portable Power Tools	30	RI		
41	Safety	JHA 0027 Powered Industrial Trucks Forklift	30	RI		
	Safety	Qual BKPI Monthly Safety KPIs				
42	Safety	TBT 9300 January Safety KPI Annual Report	30	IL		
43	Safety	TBT 9301 February Safety KPI	30	IL		
44	Safety	TBT 9302 March Safety KPI	30	IL		
45	Safety	TBT 9303 April Safety KPI	30	IL		
46	Safety	TBT 9304 May Safety KPI	30	IL		
47	Safety	TBT 9305 June Safety KPI	30	IL		
48	Safety	TBT 9306 July Safety KPI	30	IL		
49	Safety	TBT 9307 August Safety KPI	30	IL		
50	Safety	TBT 9308 September Safety KPI	30	IL		
51	Safety	TBT 9309 October Safety KPI	30	IL		
52	Safety	TBT 9310 November Safety KPI	30	IL		
53	Safety	TBT 9311 December Safety KPI	30	IL		

- New Hire Orientation
- New Hire Training Plans
- Employee Transfers
- On the Job Training



## September Tool Box Talk Exercise



Wichita/Harper/  
Accurate/Assembly

To complete this months Tool Box Talk – Answer the following items on a piece of paper & turn into your supervisor. Supervisors will collect and turn into the Safety Coordinator:

- When you dispense a flammable liquid into a secondary container you should \_\_\_\_\_ the two containers.
- In your work area, what is the Class of extinguisher closest to you? \_\_\_\_\_
- Fire extinguishers should be no more than \_\_\_\_\_ ft. away from you at any time.

**Once complete, you can sign off in CMIU. If an employee is not listed, let Denise know.**



# Training

## Safety Proficiency Evaluation

[\[BACK\]](#)

### Powered Industrial Truck (Forklift) Proficiency

[\[Edit\]](#)

<b>Audit Date:</b>	2019-07-22
<b>Operator Name:</b>	Malcolm Montgomery
<b>Auditor Name:</b>	Daniel Brooks
<b>OTJ Trainer:</b>	Daniel Brooks

Save

1	Inspection	Results	Comments	Follow up Cleared
1	Can the operator demonstrate and describe inspection of the following?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
2	Manufacturer ID plate	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
3	Horn	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
4	Hydraulic fluid, coolant and oil level	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
5	Raise/lower mast	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
6	Brakes	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
7	Mast chains	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
8	Tires	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
9	Tilt	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
10	Oil leaks	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>
11	Did the operator survey the area for hazards in operators travel path (overhead hazards, flk conditions, items in aisle way)?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		<input type="checkbox"/>

## Safety Certifications and Approvals Personnel List

[\[BACK\]](#)

[\[ADMIN\]](#)

First Aid & CPR - Harper	Certified	Expires	Comments
1 Barnes, Jeremy	2018-06-07	2020-06-07	
2 Green, Angel	2018-06-07	2020-06-07	
3 Harding, Seth	2018-06-07	2020-06-07	
4 Haught, Heather	2018-06-07	2020-06-07	
5 Keeney, Greg	2018-09-20	2020-09-21	
6 Taylor, Shane	2018-06-07	2020-06-07	
7 Vaughn, Scott	2018-06-07	2020-06-07	
8 Walter, Jamie	2018-09-20	2020-09-20	




# Evaluation

## Environmental, Safety, and Health Catchlog

[\[BACK\]](#)
 Wichita ☒
 Harper ☒
 Corporate ☒
 Start: 2019-07-01  End: 2019-07-31 

[\[SETUP\]](#)
[\[NEW\]](#)

Finding Cat.	Violation Cat.	Abated	General Desc.	Detail Desc.										Division	Dept./Loc.
Personal Catch	Safety	Y	Personal Protective Equipment	Employee not wearing PPE on production floor										Wichita	Aisle Way
Facility Audit	Safety	Y	Hazard Communication	Container not properly labeled										Harper	Maintenance
Facility Audit	Safety	Y	Hazard Communication	No chemical label on product										Harper	HFP
Facility Audit	Environmental	Y	Hazard Communication	Multiple non labeled containers in Flat Pattern, Mill, Heat Treat,										Harper	HHT
Personal Catch	Safety	Y	Housekeeping	Used rags left in the following areas by Harper maintenance department - Jog Mill and Route Brake										Harper	Other
Facility Audit	SAFETY			Weight	1	2	3	4	5	6	7	8	9	10	Total
Personal Catch	Contributes to a safe and healthy work environment by following company safety policies and regulations.			Inconsistently follows safe work practices. Has not completed required training. Inconsistently identifies and reports incidents, hazards and near misses. Inhibits or hinders others from following safe work practices.	Consistently follows safe work practices. Attends and completes required training and successfully applies knowledge gained. Consistently identifies and reports incidents, hazards and near misses. Encourages others to follow safe work practices.			Meets and often exceeds standards Plus: Demonstrates continuing commitment to achieving a safe and healthy work environment. Volunteers to become a safety committee member or first aid responder. Implements major safety improvement within their depar						50	
Personal Catch															
Facility Audit															
Facility Audit															
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Facility Audit	Safety	N	Hazard Communication	Non labeled container										Wichita	TLG2
Facility Audit	Safety	N	Hazard Communication	Non labeled container										Wichita	TLG2
Facility Audit	Safety	N	5S Checklist	5S checklist completed with findings in work center										Wichita	TLG2
Facility Audit	Safety	N	Machine Guarding	Interlock turned off										Wichita	TLG2
Facility Audit	Safety	N	General Duty Clause	Safety no longer in place on dotco										Wichita	TLG2
Facility Audit	Safety	N	General Duty Clause	Endmills not covered										Wichita	TLG2
Facility Audit	Safety	N	General Duty Clause	Endmills not covered										Wichita	5CLT
Facility Audit	Safety	N	Machine Guarding	Machine guard not in place										Wichita	5CLT
Facility Audit	Safety	N	Machine Guarding	Low visibility through machine guarding										Wichita	5CLT
Facility Audit	Safety	N	Hazard Communication	Non labeled container										Wichita	5CLT



# Evaluation

## Safety Internal Audits

☒ Assembly ☒ Corporate ☒ Harper ☒ Tech & Space ☒ Wichita

Show

[BACK]

[View Completed]

[CAR Index]

[Setup]

[NEW]

	AUDIT DATE	1 <sup>ST</sup> AUDITOR	2 <sup>ND</sup> AUDITOR	DIVISION	WORK CENTER	RESPONSIBLE	EVALUATION	STATUS	DUE DATE		
1	2019-09-19	Denise Cundiff		Harper	-	Denise Cundiff	CAR Effectiveness Evaluation	Scheduled		[EDIT]	[DELETE]
2	2019-09-19	Denise Cundiff		Harper	-	Denise Cundiff	CAR Effectiveness Evaluation	Scheduled		[EDIT]	[DELETE]
3	2019-09-19	Denise Cundiff		Harper	-	Denise Cundiff	CAR Effectiveness Evaluation	Scheduled		[EDIT]	[DELETE]
4	2019-09-19	Denise Cundiff		Harper	-	Denise Cundiff	CAR Effectiveness Evaluation	Scheduled		[EDIT]	[DELETE]

### Emergency Action Plan

Audit Date:	2019-10-10
Division:	Wichita
Auditor Name:	Denise Cundiff
Auditor Name:	Denise Cundiff
Responsible Supervisor:	Denise Cundiff

Save

1	1910.38 Employee emergency plans	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
2	Does the employer have an Emergency action plan that addresses what may happen in the workplace, such as fires, toxic chemicals releases, tornadoes, blizzards or floods?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
3	Does the employer list in detail the procedures to be taken by those employees that stay behind with a list of stages that a safe shutdown can be completed?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
4	Does the employer have floor plans or workplace maps which clearly show an emergency escape route included in the emergency action plan with color coding that will aid the employees in determining their route assignments?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
5	Does the employer have a developed plan which is explained in detail regarding medical and first aid duties that are to be performed and by whom, including all employees are to be told what actions they are to take in these emergency situation?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
6	Does the employer have safe areas or refuge for evacuation that has been determined and identified in the plan?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
7	Does the employer have exterior refuge or safe areas which may include parking lots, open fields or streets which are away from the emergency site and do they provide sufficient space to accommodate employees?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
8	After the evacuation is completed does the employer account for or otherwise verify that all employees are in safe areas?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
9	Does the employer coordinate their plans with their employees in both buildings to avoid conflicts and confusion?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
10	Does the employer have a "fire prevention housekeeping" for the control of flammable and combustible waster materials?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	
11	Are the employees and supervisors trained to look for specific type of control devices on equipment, along with periodic inspection or testing to make sure the controls are operable?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No (no CAR) <input type="radio"/> N/A	N/A	



## Internal Audits

[\[BACK\]](#)

## CAR Effectiveness Evaluation

<b>Audit Date:</b>	2019-09-19
<b>Division:</b>	Harper
<b>Auditor Name:</b>	Denise Cundiff
<b>Auditor Name:</b>	
<b>Responsible Supervisor:</b>	Denise Cundiff

Save

	AUDIT DATE	
1	2019-09-19	
2	2019-09-19	
3	2019-09-19	
4	2019-09-19	
5	2019-09-19	
6	2019-09-19	
7	2019-09-19	
8	2019-09-19	
9	2019-09-19	
10	2019-09-19	
11	2019-09-19	
12	2019-09-19	
13	2019-09-19	
14	2019-09-19	
15	2019-09-19	
16	2019-09-19	

1	Is the control method still in place?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No <input type="radio"/> N/A (no CAR)	N/A	
2	Is the the control method effective?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No <input type="radio"/> N/A (no CAR)	N/A	
3	Have the employees been trained on the control method?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No <input type="radio"/> N/A (no CAR)	N/A	
4	Are employees using the control method?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No <input type="radio"/> N/A (no CAR)	N/A	
5	Are there other areas in the facility impacted by initial hazard?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No <input type="radio"/> N/A (no CAR)	N/A	

## Comments and Required Actions:

[illegible][illegible]

Save

Set Complete





# Use Data to Drive Change

Develop Tools, Report Data, Identify Areas of Risk

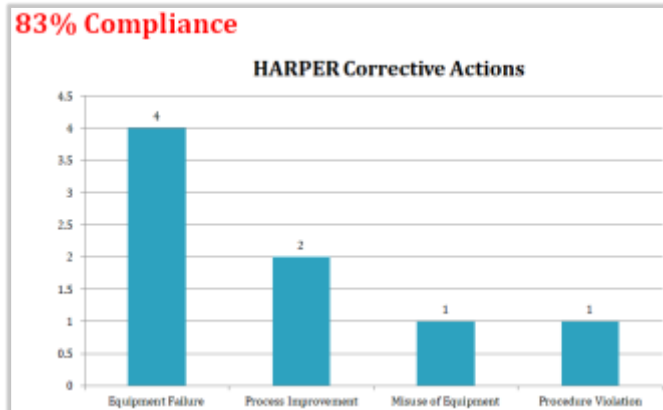


# Getting Started reporting data

Requirement	Not Implemented	Partially Implemented	Implemented with only Minor Deficiencies	Fully Implemented	Evidence of Implementation	Average Score
	0	4	3	2	1	
Monthly Overall						1.82
<b>Management Leadership</b>						1
Management implements and communicates a written policy supporting the safety and health program.						1
Management defines specific goals and expectations for the programs, and plans to achieve the goals.						2
Management allocates appropriate resources (funds and time) to accomplish goals and manage the program.						1
Management assigns responsibility and accountability for implementing and maintaining the program.						1
All workers know who has been assigned responsibility and accountability for the program.						1
Management integrates safety and health into planning and budgeting processes.						3
Management recognizes worker contributions to workplace safety and						1
Management routinely demonstrates visible commitment to the						1

Collect information from the processes you have put in place.

Let the data drive the change.

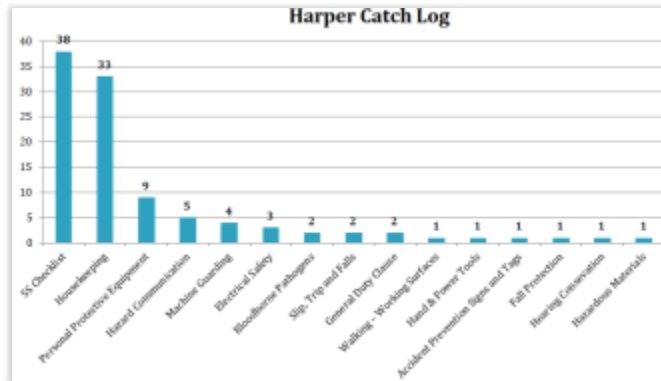


Set goals for the processes you have established (No reinventing the wheel here).

Goals should be in alignment with existing requirements of OSHA standards.

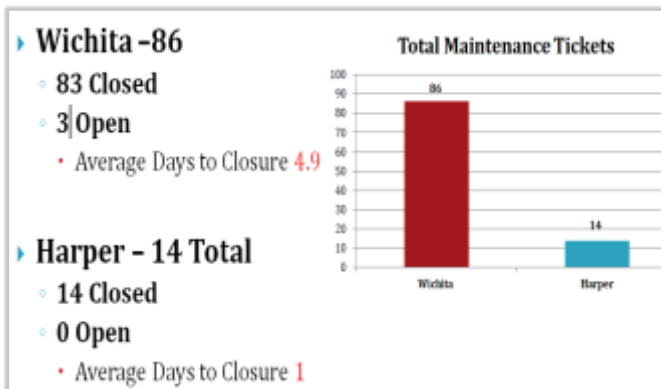


# Getting Started with Templates



What trends are you identifying?

Report the full picture.









## **Questions...**

Your Job is Not Easy &  
It's Never Done!

**It Does Get Easier**







KDOL Safety & Health Conference 2019

# Establishing Processes to Manage your Safety & Health Program

